

KOG 20 July 2011 Council Meeting Minutes

Council Present:

Joe DesJardin
Christopher Sundberg
Linda Markle
Mary Camp
Erin Becerra
Darell Zimbelman
Greg Warfield
Pastor Susan

Not Present:

Leo Salazar
Debbie Moors

Meeting opened, 7 pm
Devotions: Pastor Susan
Refreshments: Pastor Susan

Motion Description: Motion to approve June minutes with amendments suggested by Darell by Greg Warfield

Motion: Greg Warfield

Second: Erin Becerra

Approval: by Verbal assent

Team Job Descriptions:

Pastor Susan opened up with a discussion about a new job description, duties of Administrative Council, sent through e-mail along with other descriptions of Council officers. Discussion ensued about punctuation and grammar issues in the job descriptions to make them more consistent. A motion was made by Darell that continuing resolutions regarding Administrative Council, members at large and Council officers be approved as distributed and modified for consistency.

Discussion:

Joe discussed, how the sequence of documents be placed into the council packets. Overview of the council first then officers. In addition the numbering of the new continuing resolutions will end in .11, vs. the .05 that was previously used.

A by-law discussion about groups similar to community garden ensued, regarding the organizational structure of groups and task forces and how that shall be worded in the continuing resolutions. The by-laws specify the life-cycle of a team, group, or task force. Continuing resolutions include the name and activities or mission of the team. After the team has completed their task, the continuing resolution shall be deleted. It is important to note that groups that are "interest" groups (i.e. quilters, bible study, etc.) do not need a continuing resolution. This mechanism allows administrative council to monitor activity of current teams. Joe suggested that at a minimum Council should know who is on the team; in the past this has been reported in the annual report. It is suggested that changing the continuing resolution format to reflect the name of the team, a description of duties or tasks, and a list of names of team members. Discussion between Council members about numbering changes for the continuing resolutions.

Motion: Darell Zimbelman

Second: Mary Camp
Approval: by Verbal assent

Continuing the discussion above, the following motion was made to delete continuing resolutions for adult education, annexation, long range planning, Sunday school, technology, and youth ministry by Darell

Motion: Darell Zimbelman
Second: Greg Warfield
Approval: by Verbal assent

A motion was made to revise the continuing resolutions for the following teams: communication, executive, finance, nominating, property, stewardship, and worship by Erin in accordance with the by-law discussion.

Motion: Erin Becerra
Second: Linda Markle
Approval: by Verbal assent

Finally, a motion to adopt new continuing resolutions for education and fellowship, and outreach teams, was made by Greg

Motion: Greg Warfield
Second: Erin Becerra
Approval: by Verbal assent

Clarification: the call and personnel teams will remain as is, no changes will be made to these continuing resolutions.

Council suggested to revise community garden (revision) and direct the Christmas bazaar, playground, columbarium, and endowment teams to create continuing resolutions for adoption by Council.

Changes approved tonight by Council will be distributed by pastor for inclusion into Council member's binders.

Staff Salary Survey

Joe discussed the staff salary survey. The goal of the survey is to identify salary ranges based on local conditions for positions in King of Glory's staff. Position salaries currently fit within the ranges of the salary survey. The purpose of the survey was to summarize the surrounding area salaries for considerations in the upcoming budget cycle and to be used by pastor as a guideline in her administration of staff salaries. A motion to accept the summary of the Staff Salary Survey for use as a guideline for budgeting was made by Greg.

Motion: Greg Warfield
Second: Erin Becerra
Approval: by Verbal assent

Preview of the congregational meeting presentation

Joe presented a preview of the presentation that will be used in the congregational meeting. Financial, mission, logo, team structure, introduction of the new Christian Education Coordinator, other ongoing projects, and next meeting item (will be in October).

Team Reports

Property: Columbarium is a work in progress, will wait until August to present more information. County permit issues will be discussed in August.

Open Range lease: in regards, to the rejection of the non-disturbance agreement by the church's mortgage company, Open Range sent a revised proposed contract. One provision of the new proposed contract is King of Glory pays for removal of equipment on the roof in the event of termination. This was reviewed by several Council members and is referred back to property team.

Communication:

Attendance has ticked upwards even in summer, showing progress in the right direction.

Treasurer's Report:

Linda presented the treasurer's report income was \$30,171, expenses were \$27,078. Finances are ahead of the budget for the year in a positive direction. Building use fees were examined in more detail by Linda, however there were no surprises. Summary for YTD numbers for a variety of charities, over \$19,000 has been given so far. Moved to approve treasurer's report by Greg

Motion: Greg Warfield

Second: Darell Zimbelman

Approval: by Verbal assent

Playground Report:

Mary directed an inquiry about the insurance cost for the playground to Darell and Joe. Playground met last week about placement of the playground and next steps. At the Wednesday night property team meeting playground team will meet with property in regards to placement. A kickoff event will be September 11, in conjunction with Sunday School kickoff, as a fundraiser. A lunch and free will offering will be among the many activities. Need continuing support from council and finance will be needed as the project progresses. Mary will also work on a continuing resolution for the playground team for the August meeting.

Community outreach:

Glory Garden: HNS says King of Glory has been most frequent produce donor. Garden is doing well with recent moisture and plenty of sun.

The allocation of budgeted funds team will report next month on progress.

Pastor's Report:

Christian Education Coordinator (Katie) has moved to Colorado, and is starting to come up to speed prior to the August 1 start date. On August 7, staff will be hosting a reception for Katie.

Refreshments: Greg Warfield

Devotions: Erin Becerra

Congregational meeting July 24, 9:45.

Next meeting August 15 at 7:00 pm (Darell will start meeting).

Motion made to adjourn by: Greg Warfield

Second: Mary Camp

Adjourn: 8:48